# Index

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>3</td>
</tr>
<tr>
<td>Programme structure</td>
<td>5</td>
</tr>
<tr>
<td>Main sponsoring</td>
<td>6</td>
</tr>
<tr>
<td>Industrial symposium</td>
<td>7</td>
</tr>
<tr>
<td>Industrial exhibition</td>
<td>8</td>
</tr>
<tr>
<td>Advertisement in the main programme</td>
<td>9</td>
</tr>
<tr>
<td>Inlays</td>
<td>9</td>
</tr>
<tr>
<td>Sponsoring conference bags</td>
<td>9</td>
</tr>
<tr>
<td>Sponsoring pens and writing pads</td>
<td>9</td>
</tr>
<tr>
<td>Sponsoring lanyards and name badges</td>
<td>10</td>
</tr>
<tr>
<td>Brochures</td>
<td>10</td>
</tr>
<tr>
<td>Sponsoring the media check-in and internet lounge</td>
<td>10</td>
</tr>
<tr>
<td>Online sponsoring presentation</td>
<td>10</td>
</tr>
<tr>
<td>Registration form</td>
<td>11</td>
</tr>
<tr>
<td>GTC</td>
<td>13</td>
</tr>
</tbody>
</table>
Conference chair

Prof. Alexander N. R. Weber, PhD
Eberhard Karls University Tübingen
Interfaculty Institute of Cell Biology

Conference homepage

www.innate-immunity-conference.de

Venue and date

Hörsaalzentrum Morgenstelle
University of Tübingen
Auf der Morgenstelle 16
72076 Tübingen

31 May – 02 June 2023

Organisation, registration and information

Conventus Congressmanagement &
Marketing GmbH
Carl-Pulfrich-Straße 1
07745 Jena

Projektmanager NCII 2023
Mr. Julian Unger
Phone: +49 (0)3641 31 16-330
Fax: +49 (0)3641 31 16-245
E-Mail: ncii-conference@conventus.de

Expected participants

• approximately 200 people
Overview

1. **Individual presence in a unique environment** – The conference in Tübingen can be considered as an important meeting of experts in the field of Innate Immunology.

2. **A high profile** in a professional exhibition environment for your company, your products, and your services.

3. **Extend your network** and meet scientists and clinicians, among them many decision makers and opinion leaders in your own unique space.

4. **Present yourself as an attractive employer** to the next generation of young clinicians and basic scientists in the field of Innate immunity.

5. **Listings in the conference programme and on the conference website** facilitate your customer contacts.

Topics

- Host microbiome interactions and mucosal innate immunity
- Innate immune cell and tissue interactions
- Innate immunity and oncogenesis
- Innate immunity in the skin
- Innate lymphoid cells
- Metabolic control of innate immunity
- Nucleic acid-driven innate immunity
- Pattern recognition receptors and inflammasomes

Target group

Scientists in the fields of:

- Immunology
- Allergology
- Rheumatology
- Immunogenetics
- Microbiology
- Haematology
- Dermatology
- Infectiology
## Programme structure

<table>
<thead>
<tr>
<th>Wednesday 31 May 2023</th>
<th>Thursday 01 June 2023</th>
<th>Friday 02 June 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>08:45–10:00</strong></td>
<td><strong>08:45–10:30</strong></td>
<td></td>
</tr>
<tr>
<td>Trained innate immunity</td>
<td></td>
<td>Nucleic-acid driven innate immunity</td>
</tr>
<tr>
<td><strong>10:00–10:30</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lightning talks</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>11:15–12:30</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Innate lymphoid cells</td>
<td>Innate immunity in the skin</td>
<td></td>
</tr>
<tr>
<td><strong>12:30–13:30</strong></td>
<td>Lunchtime seminar</td>
<td>Lunchtime seminar</td>
</tr>
<tr>
<td><strong>13:00–13:15</strong></td>
<td>Welcome remarks</td>
<td></td>
</tr>
<tr>
<td>Pattern recognition receptors and inflammasomes</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>13:15–15:00</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>14:45–14:55</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Metabolic regulation of innate immunity</td>
<td>Innate immunity and oncogenesis</td>
<td></td>
</tr>
<tr>
<td><strong>14:45–15:15</strong></td>
<td>Lightning talks</td>
<td>Poster prize ceremony and closing remarks</td>
</tr>
<tr>
<td><strong>15:45–17:00</strong></td>
<td>Poster session II</td>
<td></td>
</tr>
<tr>
<td>Innate immune and tissue cell interactions</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>17:00–18:30</strong></td>
<td>Host-microbiota interactions</td>
<td></td>
</tr>
<tr>
<td><strong>18:30–19:30</strong></td>
<td>Feedback lightning talks</td>
<td></td>
</tr>
<tr>
<td>EMBO keynote lecture</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **from 16:00**
  - Guided tours

- **from 20:00**
  - Get together
  - Conference dinner
The main sponsoring includes:

<table>
<thead>
<tr>
<th>Prize (plus VAT)</th>
<th>5.000 €</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acknowledgement and explicit highlighting as main sponsor onsite, in the conference programme, on the website with logo linking</td>
<td>X</td>
</tr>
<tr>
<td>Choice of booth placing</td>
<td>First choice</td>
</tr>
<tr>
<td>Free inserts in the conference bags</td>
<td>X</td>
</tr>
<tr>
<td>Booth personnel included</td>
<td>3</td>
</tr>
<tr>
<td>Advertisement in the main programme</td>
<td>full page</td>
</tr>
<tr>
<td>Exhibition booth</td>
<td>6 m²</td>
</tr>
<tr>
<td>Furniture and electricity included</td>
<td>X</td>
</tr>
</tbody>
</table>
Industrial symposium

With a lunch symposium you may present your interesting topics with selected speakers to your audience and therefore participate actively in the organisation of the scientific programme.

The topics have to be confirmed by the conference administration and adjusted to the scientific programme. The description of the symposium, including the details of the invited speakers needs to be handed in until the latest of 1 December 2022 to Conventus GmbH.

The symposium is scheduled during the lunch break for one of the following time slots:

- 01 June 2023 from 12.30-13.30 hrs
- 02 June 2023 from 12.30-13.30 hrs

There will be no scientific programme at the same time.

Receiving the following benefits

- Allocation of the lecture room
- Allocation of the standard conference equipment (e.g. lectern, table with microphone, screen, projector, laser pointer etc.; additional equipment on request)
- Supervision by a technician during the symposium
- Explicit mention and acknowledgement in the conference programme, as well as on the conference homepage
- Signposting to the room

Speakers registration for the conference is free.

Industrial symposium 2.500 € plus VAT
Industrial exhibition

The exhibition space accounts 6 m²  
1.500 € plus VAT.

Other booth size on request.

**Preliminary Setup**  
Wednesday, 31 May  08.00-12.00

**Preliminary Opening hours**  
Wednesday, 31 May  13.00-22.00  
(incl. Welcome Reception at the exhibition)  
Thursday, 01 June  08.45-19.00  
Friday, 02 June  09.00-16.00

**Preliminary Dismantling**  
Friday, 02 June  16.00-19.00

**Receiving the following services**

- Allocation of an exhibition area
- Explicit mention and announcement in the conference programme and the conference homepage
- Booth equipment (electricity, chairs, tables and additional equipment on request)
- 2 x booth personnel free of charge

Please note that the booth personnel have to be registered and will be provided with name badges.
Advertisement in the main programme

The conference programme in DIN A5 will be printed in an edition of 400 copies, with an appealing design and will be handed to on-site attendants.

1/2 Inside Page (4 colours)
800 € plus VAT

1/1 Inside Page (4 colours)
1,200 € plus VAT

1/1 3rd Cover Page (4 colours)
1,500 € plus VAT

1/1 2nd OR 4th Cover Page (4 colours)
1,800 € plus VAT

Sponsoring conference bags

The company sponsoring the conference bags will be mentioned in the conference programme and on the conference homepage. Additional to the conference design, the bags will display the company’s logo.
Quantity of bags: 200

Sponsoring of conference bags
1,500 € plus VAT / plus provision

Sponsoring pens and writing pads

Your company has the opportunity to insert both pens and writing pads with the company’s logo into the conference bags. The pens will be used for course certification lists too.

Quantity of pens: 200
Quantity of pads: 200

Sponsoring pens and writing pads
1,000 € plus VAT / plus provision

Inlays

Include an inlay, flyer (max. 25g and max. DIN A4, 200 flyer) in the conference bags

Inlay in the conference bags
600 € plus VAT
Sponsoring lanyards and name badges

Every attendant of the congress will be wearing a lanyard and a name badge with your company’s logo.
Quantity of lanyards: 200
Note: Conventus will print the name badges with your logo.

Sponsoring lanyards and name badges  
1,500 € plus VAT / plus provision

Brochures

Your company has the opportunity to make information accessible to on-site attendants by displaying and/or posting advertising material. Please select from the following options:

Display of 150 brochures at the check-in  
(Display table)  
400 € plus VAT

Display of 200 brochures in the plenary hall  
600 € plus VAT

Sponsoring the media check-in and internet lounge

All invited speakers have to hand in their speeches to the media check-in. This room will provide the on-site attendants with publicly available internet access. When being the sponsor, all laptops will be equipped with a mouse pad, a mouse, a writing pad, as well as a pen and your own company logo on the desktop. The lounge will be given your name, e.g. “Conventus Internet lounge”.

Sponsoring of the media check-in and internet lounge  
1,500 € plus VAT

Online sponsoring presentation

Your company has the opportunity to present itself as sponsor on the conference homepage. An online banner linked to your company’s homepage will be installed on the exhibitor section of the conference homepage.

Online sponsoring presentation  
(limited to 5 advertisements)  
400 € plus VAT
Registration form

Conventus Congressmanagement & Marketing GmbH
Julian Unger • Carl-Pulfrich-Straße 1 • 07745 Jena

<table>
<thead>
<tr>
<th>Exhibitor/Sponsor</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Company/Organisation</td>
<td></td>
</tr>
<tr>
<td>Contact person</td>
<td></td>
</tr>
<tr>
<td>Street/P.O. Box</td>
<td>Phone</td>
</tr>
<tr>
<td>ZIP Code/City</td>
<td>E-Mail</td>
</tr>
<tr>
<td>Country</td>
<td>PO Number/VAT Number</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Invoice address (if different)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Company/Organisation</td>
<td>Contact person</td>
</tr>
<tr>
<td>Street/P.O. Box</td>
<td>Phone</td>
</tr>
<tr>
<td>ZIP Code/City</td>
<td>E-Mail</td>
</tr>
<tr>
<td>Country</td>
<td>PO Number/VAT Number</td>
</tr>
</tbody>
</table>

Place, Date          Signature
Registration form

Conventus Congressmanagement & Marketing GmbH
Julian Unger • Carl-Pulfrich-Straße 1 • 07745 Jena

Exhibitor/Sponsor

Company/Organisation
Contact person

Industrial exhibition

Size: _______ Width: _______ Depth: _______ Height: _______

We would be placed:

O directly to:  
O not directly to:

Herewith we would like to book the following sponsorship:

Main sponsoring

O Main sponsoring 5,000 €

Programme book

O 1/2 Inside Page 800 €
O 1/1 Inside Page 1,200 €
O 1/3 3rd Cover Page 1,500 €
O 1/1 2nd or 4th Cover Page 1,800 €

Industrial symposium

O Symposium (01 June 2023) 2,500 €
O Symposium (02 June 2023) 2,500 €

Inlays and Displays

O Display at the check-in 400 €
O Display in the plenary hall 600 €
O Inlays in the conference bags 600 €

Additional sponsoring

O Conference bags 1,500 €
O Pens & writing pads 1,000 €
O Lanyards & namebadges 1,500 €
O Media check-in & internet lounge 1,500 €
O Online presentation 400 €

Our costs/charges do not include value-added taxes. The conditions of the contract at page 12 – 16 are noticed and accepted.

Place, Date
Signature
Terms of contract for sponsors

1. Conclusion of contract
The company accepts an offer for sponsors by mailing the appropriate form.

2. Cancellation policy
For reasons of existing third-party commitments, special arrangements cannot be made. The following cancellation fees will be charged plus legal VAT:
- Cancellation up to 11 January 2023: 50% of total sum,
- Cancellation from 12 January 2023: 100% of total sum.
Notice of cancellation must be served in writing.

3. These terms will apply accordingly to lunch symposium, exhibition area, printed matter materials as detailed specified below.

4. General legal regulations
Both parties declare these terms of business to be the sole and entire understanding with no further supplementary or secondary agreement in force between them. Any amendment or supplement to these terms of contract shall be in writing in order to be effective. This will also apply in the event of cancellation of this written form requirement. Should individual regulations of the terms of contract be or become invalid, the remaining regulations shall continue in full force and effect.

The parties undertake to replace any invalid regulations with other valid and enforceable regulations having the same economic effect. The same will apply to any potential loopholes.

5. Place of performance and jurisdiction
For any dispute arising out of or in connection with these terms of contract, Jena will be the place of performance and jurisdiction.

Terms of contract for industrial symposium

1. Conclusion of contract
The coordinator accepts an offer for performance of a lunch industrial symposium by mailing the appropriate form.
Conventus reserves the right to decline an industrial symposium for reasons of its own interests or the scientific programme.

2. Topic
The coordinating company will notify Conventus latest 30 days after signing the contract of the topic, lecture title and lecturer/chairman at the latest six months before commencement of the event.

3. Allocation of premises, extras, regulations
By signing the application form, the coordinator accepts the Conventus safety regulations and those in force on the conference venue. Allocated room space may only be utilized in the size agreed with Conventus (number of seats in a row or, seating in a classroom style) and in a previously accepted fashion. Conventus and/or the venue manager must be informed about any additional requirement duly in time. Each extra feature will require written approval. Corridors, escape routes, emergency lighting, fire extinguishing system and fire alarms must not be covered cannot be obstructed and must remain accessible. Floors and walls must be treated with due care and left behind in proper condition. The coordinator shall be liable for damage caused by him, his staff, authorized representatives or visitors. All police regulations or requirements imposed by other governmental authorities must be strictly observed at all times, including during assembly and dis-mantling activities. The coordinator hereby accepts the safety regulations of TÜV (German technical control board) or equivalent institutions.

The performance of an event must be completed within the specified timescale. You are not allowed to install your own company’s advertising placards and/or notes, unless by prior written approval of Conventus. You are prohibited from attaching advertising material to walls, columns, etc. within the room facilities of the assigned venue.
4. Dismantling
The coordinator shall clear the assigned room and surrender all rented furnishings according to the agreed time schedule. Damaged areas or furnishings will be cleaned and repaired at the coordinator’s cost. Upon failure to provide clearance duly in time, clearance will be arranged at the coordinator’s cost. The Coordinator will be liable for damage actually occurred.

5. Terms of payment
The coordinator will pay remuneration fourteen days from receipt of an invoice at the latest, creditable to the bank account stated on the invoice.

6. Cancellation policy
For reasons of existing third-party commitments, special arrangement cannot be made. The following cancellation fees will be charged plus legal VAT:
Cancellation up to 11 January 2023: 50% of total sum,
Cancellation from 12 January 2023: 100% of total sum.
Notice of cancellation must be served in writing.

7. Liability
The coordinator will be held liable for any damage caused by him, his staff, authorized representatives or visitors. Conventus will refuse liability, except in the case of damage due to deliberate action or gross negligence by Conventus, its authorized representatives or staff. This will not include damages in the form of harm to life, physical injury or harm to health, as well as damages resulting from the breach of a cardinal obligation.

8. No competing event
The exhibitor agrees to refrain from staging other events, whether on or beyond the conference site, in order to prevent competition with the event.

9. General legal regulations
Both parties declare these terms of contract to be the sole and entire understanding with no further supplementary or secondary agreement in force between them. Any amendment or supplement to these terms of contract shall be in writing in order to be effective. This will also apply in the event of cancellation of this written form requirement. Should individual regulations of the terms of contract be or become invalid, the remaining regulations shall continue in full force and effect.
The parties undertake to replace any invalid regulations with other valid and enforceable regulations having the same economic effect. The same will apply to any potential loopholes.

10. Place of performance and jurisdiction
For any dispute arising out of or in connection with these terms of contract, Jena will be the place of performance and jurisdiction.
Terms of contract for exhibition area

1. Conclusion of contract
The exhibitor accepts an offer for exhibition by mailing the appropriate form.

2. Technical and organizational conditions of participation
As long as an event is in progress, the exhibitor will be subject to the house rules of the venue and related stipulations issued by Conventus on any part of the grounds. The exhibitor agrees to conceptually devise and provide an on-site presentation of his exhibition stand in a manner that will not obstruct the view of other exhibition stands in the immediate surroundings or nearby. Notably, no walls may be built around a standalone booth. A standalone booth is a section of stand area that does not directly border with another stand.

The exhibitor is obliged to utilize the assigned stand for the duration of the event and maintain adequate stand personnel. Advertising of any kind will not be allowed, unless performed within the loaned stand area to promote the exhibitor's own business or products manufactured or sold by him. You are prohibited from exchanging allocated stand space with another exhibitor and from the partial or complete transfer of your stand to a third party, unless you have obtained the customer's / host's prior written consent. Other items such as electric power, additional equipment or furniture can be made available on request.

The exhibition area is allocated by or in coordination with Conventus. The day, on which this exhibitor and sponsor information sheet is mailed will be the starting day for registrations. Advance reservation is possible. The Exhibitor will provide his own decoration.

3. Terms of payment
Stand rentals must be credited in the full amount within fourteen days from receipt of an invoice to the account stated on the invoice. Other stand furnishings, which are ordered up to one month before commencement of the event or are re-ordered on-site, will be charged following the event.

4. Cancellation policy
For reasons of existing third-party commitments, special arrangement cannot be made. The following cancellation fees will be charged plus legal VAT:
Cancellation up to 11 January 2023: 50% of total sum,
Cancellation from 12 January 2023: 100% of total sum.

Notice of cancellation must be served in writing. It will not be regarded as a new lease arrangement if unused space is allocated to another exhibitor without the customer / host receiving further income from a subsequent new lease of the moved company's originally attributed space due to optical reasons occurring because of the withdrawal of exhibitors.

If the customer / host is, for any reason that has occurred through none of his or the exhibitor’s fault, unable to hold the exhibition, he will not be entitled to claim compensation or remission of stand rentals paid or payable.

5. Liability
The exhibitor will be held liable for any personal or material damage caused by him, his legal representatives or authorized agents whether through his or their own fault or not. In particular, liability will include damage to structural parts of the administration building. The organizer will assume no liability for damage, unless shown to be due to deliberate action or gross negligence by him, his authorized representatives or staff. This will not include damages arising in the form of harm to life, physical injury or harm to health, as well as damages resulting from the breach of a cardinal obligation.

In particular, the organizer will not be liable for damages caused by a third party or force majeure.

6. No competing event
The exhibitor agrees to refrain from staging other events, whether on or beyond the conference site, in order to prevent competition with the event.
General terms and conditions

7. General legal regulations
Both parties declare these terms of business to be the sole and entire understanding with no further supplementary or secondary agreement in force between them. Any amendment or supplement to these terms of contract shall be in writing in order to be effective. This will also apply in the event of cancellation of this written form requirement. Should individual regulations of the terms of contract be or become invalid, the remaining regulations shall continue in full force and effect.
The parties undertake to replace any invalid regulations with other valid and enforceable regulations having the same economic effect. The same will apply to any potential loopholes.

8. Place of performance and jurisdiction
For any dispute arising out of or in connection with these terms of contract, Jena will be the place of performance and jurisdiction.

Terms of contract for advertising in printed materials

1. Conclusion of contract
By using the enclosed form, the Advertiser will be deemed to have accepted an offer for advertising in printed materials as specified below.

2. Technical information
Please observe the following criteria for your adverts/logos:
• integrated advertisement images:
  • 4c and grayscale: minimum resolution of 300 ppi (for pixel graphics and non-interpolated)
  • B/W or line graphic: minimum resolution of 900 ppi (non-interpolated)
  • preferably no adverts which have been completely compiled in a single image processing programme
• No RGB data (e.g. graphs, scripts, pictures)
• No use of special colours
• Use only embedded scripts
• Plus 3mm of trim cut margin
• Use only trim cut marks as printing aids
• Exposable (printable) standard PDF or PDF X3
• No advertisements composed in Word or Power-Point format

Please, send in your logos ideally compiled in vector graphics. Acceptable formats are:
• Vector-eps, fh9 (FreeHand version 10), cdr (CorelDraw up to version 12) or ai
Should a given logo be available only in pixel graphic format, a resolution higher than 300 ppi with an output size of at least 5x5 cm or a file size of at least 1000 x 1000 pixels will be required. Preferred format: tif.
Please note that booked advertisements will be fitted into a pre-existing basic design. They will not be printed with bleed off.
General terms and conditions

3. Artwork design
The advertiser will submit to Conventus an artwork draft of his printed advert material until 3 weeks before printing programme at the latest. Conventus will approve such artwork drafts, unless a printed material design is found to conflict with the nature of an event in terms of design style, content or the product being advertised. Upon failure to provide delivery by the time of printing, the advertiser will forfeit his right to claim fulfilment of the contract by the Organizer. Notwithstanding this, the agreed amount will still be charged.

4. Extras and provisions
Print-ready files compiled to meet the specifications of a designated printing shop must be delivered to Conventus or such designated printing shop according to the established time schedule. Advertisements will be published as such without any by-notes.

5. Terms of payment
Invoicing will be on completion of a print medium. A payable amount must be fully settled not later than fourteen days from receipt of the invoice.

6. Cancellation policy
For reasons of existing third-party commitments, special arrangements cannot be made. The following cancellation fee will be charged plus legal VAT:
Cancellation two months or less before printing of printed matter: 100% of total sum.

7. General legal provisions
Both parties declare these terms of contract to be the sole and entire understanding with no further supplementary or secondary agreement in force between them. Any amendment or supplement to these terms of contract shall be in writing in order to be effective. This will also apply in the event of cancellation of this written form requirement. Should individual regulations of the terms of contract be or become invalid, the remaining regulations shall continue in full force and effect. The parties undertake to replace any invalid regulations with other valid and enforceable regulations having the same economic effect. The same will apply to any potential loopholes.

8. Place of performance and jurisdiction
For any dispute arising out of or in connection with these terms of contract, Jena will be the place of performance and jurisdiction.